



# Tarrant's Property Services Ltd

4 Bevan Street East, Lowestoft, Suffolk, NR32 2AA

Telephone: 01502-573177 Email: info@letusletyou.co.uk

## Let Us Let You

### Tenant Application Form

Address Of Property \_\_\_\_\_

Rent Per Calendar Month £ \_\_\_\_\_ Holding Deposit £ \_\_\_\_\_ Total Deposit £ \_\_\_\_

All applications must be completed IN FULL and with all supporting documentation provided. With regards to ID, this must be the original document, copies cannot be accepted.

Once all the above is in place we will give you our bank details for transferring the holding deposit online, (WE ARE UNABLE TO RECEIVE CASH PAYMENTS INTO OUR OFFICE), cease advertising the property and process your Application.

We only have 10 days to seek references and carry out credit checks.

It is recommended you forewarn any referees that we will be contacting them for a reference and to ask them to reply as soon as possible.

If your referees do not respond swiftly or there are any other delays, after 15 days we are legally obliged to refund your Holding Deposit. We will recommence advertising the property at this point.

### First Applicant

Full Name: Mr/Mrs/Miss/Ms

Current Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Landline: \_\_\_\_\_ Mobile: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_

How Long Have You Been At This Address: \_\_\_\_\_

Are You Currently  Employed  Self Employed  Unemployed  Other

If Other, Please Specify: \_\_\_\_\_

National Insurance No: \_\_\_\_\_ Length of employment: \_\_\_\_\_

Income: £ \_\_\_\_\_ PA/PCM/PW \_\_\_\_\_ Frequency paid: \_\_\_\_\_

Are You Currently  A Homeowner  In Rented Accommodation  Living At Home Or With Friends

Are You:  Single  Married or Living With A Partner

Please provide names and ages of all people who will be living in the property including children. (use separate sheet if necessary)

	FULL NAME	DATE OF BIRTH	NATIONALITY
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____



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## Let Us Let You

Do You, Or Anyone Living With You, Have Any County Court Judgements (CCJ's) Against You:  Yes  No

Have You, Or Anyone Living With You, Been Made Bankrupt Or Subject To Any Insolvency Arrangements Or Agreements:

Yes  No

Have You, Or Anyone Living With You, Ever Been Evicted From Rented Accommodation:  Yes  No

Will You Be Claiming Housing Benefit Or Local Housing Allowance:  Yes  No

Do you smoke:  Yes  No

Do you have any pets, if so please state cat or dog (type)

Is there anything you need us to consider or be made aware of in relation to this application? Yes/no

### Bank Details:

Name of Bank:

Name on account

Sort code:

Account Number:

### Landlord Reference

— Is your current Landlord related to you **yes/no** if yes, in what way

Name of Landlord:

Address of Landlord:

Postcode:

Telephone No:

Name of Contact:

Email address:

### Employer Reference

— Is your Employer related to you **yes/no** if yes, in what way

Name of Employer:

Address of Employer:

Postcode:

Telephone Number:

Name of Contact:

Email Address:

### Accountant Reference (if self employed)

Your Company Name:

Name of Accountant:

Address of Accountant:

Postcode:

Telephone Number:

Name of Contact:

Email Address:



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### Items required:

### Proof of Identity

Passport:  Yes  No if you do not have a passport than a Driving Licence With Picture:  Yes  no  
plus a birth certificate or HMRC/DWP letter/certificates

If not a National of the UK - evidence that you are allowed to rent in the UK is required

Other:  Yes  No Please Specify:

### Proof Of Current Address (please supply copy of)

Utility Bill:  Yes  No Bank Statement:  Yes  No Other:  Yes  No Please Specify:

### Proof of Ability to Pay Rent please provide copies of 3 months bank statements and wage slips

### Next of Kin (in case of emergency)

Name:

Address

Relationship

Tel No

### Declaration & Authorisation To Disclose Information

I confirm that to the best of my knowledge and belief the above details are true and correct at the time of completion.

I hereby authorise Tarrant's Property Services Ltd to seek references from those named above and to make whatever further enquiries and credit checks are deemed necessary to confirm the details I have provided. I understand I can request the names of any credit reference agency used by Tarrant's Property Services Ltd so that I may verify the information held about myself, but also that should I default on the Tenancy Agreement I enter into, the information contained in this application may be released to authorised credit recovery agencies. The information disclosed on this form will be shared with the property Landlord.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Name In Full: Mr/Mrs/Miss/Ms: \_\_\_\_\_

Current Address In Full: \_\_\_\_\_

Postcode: \_\_\_\_\_